

Continuity of Operation Planning / Continuity of Government Newsletter

Edition No. 3, October 2007

This newsletter is developed to inform employees of the State of Colorado on the efforts being performed to ensure the recovery of critical functions and the safety of employees in the face of man-made, or natural disaster.

Introduction

Welcome to the third edition of the COOP/COG newsletter. This newsletter is intended to keep employees informed about this important effort that could affect us all as employees and also residents of Colorado. This newsletter will be produced on a regular basis to show the progress being made and benefits to citizens, employees, and State government itself. Feel free to ask questions and provide feedback as this is a collaborative effort that affects everyone.

Project Goals

There are a number of goals that this project aims to achieve. These are the focal points behind what we are trying to achieve.

- Provide planning for recovery of State of Colorado functions after a man-made or natural disaster
- Prioritize Mission critical functions within the State
- Identify alternate work locations for agencies
- Ensure staff are trained in activating and operating within a COOP environment
- Establish an on-going maintenance and training regime within each State Agency

Progress so far

The contract and funding tasks are being worked on at a steady rate. However, there is no clear start date at this point in time for the Continuity of Operations Planning training. Initially this was scheduled for late October. Rather than starting the project prematurely it is important to have all the pieces in the ensure success.

There is still a commitment from the Governor's office to plan for the recovery of mission essential State government functions.

All Executive Directors have been met with and are supportive of the program through the assigning of staff to take training and perform planning tasks.

If you were identified as a COOP point of contact by your agency, you shall be contacted about the dates as soon as they are available.

What's Next

The message right now is to sit tight until the contract and funding tasks are sorted out. In the meantime, an understanding of your agency's mission essential functions, succession candidates, vital records and systems and alternate sites needs, will prepare you for the training and planning sessions coming up.

For more information

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